



## Wakenagun CFDC

### Company Description

Wakenagun CFDC (WCFDC) is a federally incorporated not-for-profit Community Futures Development Corporation. In partnership with FedNor/Industry Canada, we service seven communities along the Western James & Hudson Bay coast and two inland communities further south of James Bay. This includes Fort Severn First Nation, Weenusk First Nation, Attawapiskat First Nation, Kashechewan First Nation, Fort Albany First Nation, the Town of Moosonee, Moose Factory (Moose Cree First Nation, MoCreebec & Local Services Board area), Taykwa Tagamou First Nation, and Missanabie Cree First Nation.

Our mission is to support economic development for our communities through: business financing, strategic planning for communities, business support, counseling and advisory services.

Our board members champion the importance of exceptional board leadership and believe that the organization needs a strong and effective board to fully realize its potential. In addition to the standard roles and responsibilities of a board member, our board members are active advocates and ambassadors for WCFDC and are engaged in identifying and securing the resources and partnerships necessary for WCFDC to advance its mission.

### Industry

Wakenagun CFDC is a nonprofit Aboriginal Financial Institution (AFI) striving to improve the well-being of community members in the target region through SME loan, advisory services and through community economic development initiatives.

### Positions

The Board supports the work of WCFDC and providing leadership and strategic governance. While day-to-day operations are led by WCFDC's Executive Director (ED), the Board-ED relationship is a partnership, and the appropriate involvement of the Board is both critical and expected. Specifically we are seeking member representation for **Moose Cree, MoCreebec and Fort Severn** communities. Specific board member responsibilities include:

#### Leadership, governance and oversight

- Serving as a trusted advisor to the ED as he develops and implements WCFDC's strategic plan
- Reviewing outcomes and metrics created by WCFDC for evaluating its impact, and regularly measuring its performance and effectiveness using those metrics; reviewing agenda and supporting materials prior to board and committee meetings
- Approving WCFDC's annual budget, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities
- Contributing to an annual performance evaluation of the ED
- Assisting the ED and board chair in identifying and recruiting other board members
- Partnering with the ED and other board members to ensure that board resolutions are carried out



- Serving on committees or task forces and taking on special assignments
- Representing WCFDC to stakeholders; acting as an ambassador for the organization
- Ensuring WCFDC's commitment to a diverse board and staff that reflects the communities it serves

#### **Responsibilities:**

- Understand and promote the organization's goals and objectives
- Be familiar with the organization's programs, policies, operations and funder's agreement
- Make contribution to the organization's mandate commensurate with individual's skill ability and network
- Strict adherence to conflict of interest policies
- Strict adherence to confidentiality policies

#### **Attributes:**

Ideal candidates will have the following:

- Good professional experience with accomplishments in business, government, community development, or the non-profit sector
- A commitment to and understanding of WCFDC's target communities, preferably based on experience
- Good communication and diplomatic skills for cultivating relationships and persuading, convening, facilitating, and building consensus
- Personal qualities of integrity, credibility, and a passion for improving the lives of WCFDC's member communities

#### **Time Demands** (approximate):

- Attend and actively participate in at least 75% of board meetings (8 meetings, approximately 2 hours in length, on the 3rd Thursday of the month)
- Attend and actively participate in committee meetings and related work (1-2 hours per month as determined by the committee)
- Attend and actively participate in the annual planning session
- Attend and actively participate in the Annual General Meeting (approx. 3 hours)
- Attend special events and ceremonies (as determined by community projects)
- Assist with new board member orientation

**Note:** Service on WCFDC's Board is without remuneration or honorarium, except for travel, and accommodation costs in relation to Board Members' duties. Applicants do not have to come from specific communities.

Website: [www.wakenagun.ca](http://www.wakenagun.ca)

Tel: 7052683594 Ext. 304

Contact: Send copy of resume to [johnkonmah@wakenagun.ca](mailto:johnkonmah@wakenagun.ca) by September 30, 2020.